

2. Guests arrivals during the reference fortnight and daily overnight stays

A guest is anyone who checks-in and is lodged at the establishment. Only the number of persons checking-in each day will be registered, even if they stay for more than one night. *E.g.* >A couple with a child will be registered as three overnight stays or occupancy per bed.

Reference fortnights>February>First fortnight from the 1st to the 14th / Second fortnight from the 15th to the end of the month. 31-day months: First fortnight from the 1st to the 15th / Second fortnight from the 16th to the 31st.

Place of residence	Total of guests arrivals during the fortnight	Daily overnight stays						
		Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
European Union								
SPAIN								
1.1 Andalucía								
1.2 Aragón								
1.3 Asturias (Principality)								
1.4 Balearic (Islands) 3								
1.5 Canary Islands								
1.6 Cantabria								
1.7 Castilla y León								
1.8 Castilla - La Mancha								
1.9 Catalonia								
1.10 Valencia (Community of)								
1.11 Extremadura								
1.12 Galicia								
1.13 Madrid (Community of)								
1.14 Murcia (Region of)								
1.15 Navarra (Autonomous Community of)								
1.16 Basque Country								
1.17 Rioja (La)								
1.18 Ceuta								
1.19 Melilla								
REST OF THE EUROPEAN UNION								
2. Germany								
3. Austria								
4. Belgium								
5. Denmark								
6. Finland								
7. France								
8. Greece								
9. Ireland								
10. Italy								
11. Luxembourg								
12. Netherlands								
13. Poland								
14. Portugal								
15. United Kingdom								
16. Czech Republic								
17. Sweden								
18. Rest of the EU ¹								
REST OF COUNTRIES								
19. Norway								
20. Russia								
21. Switzerland								
22. Rest of Europe								
23. United States								
24. Rest of America								
25. African countries								
26. Rest of the world								

¹ Countries included in Rest of the EU: Bulgaria, Cyprus, Slovakia, Slovenia, Estonia, Hungary, Latvia, Lithuania, Malta and Romania.

2. Guests arrivals during the reference fortnight and daily overnight stays

Occupancy or overnight stay is understood as every night a guest is lodged at the establishment. The number of guests staying overnight will be registered, regardless of their check-in date.

Reference fortnights - February: First fortnight from the 1st to the 14th / Second fortnight from the 15th to the end of the month. 31-day months: First fortnight from the 1st to the 15th / Second fortnight from the 16th to the 31st.

Daily overnight stays

Place of residence

Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	Day 16	
									European Union
									SPAIN
									Andalucía 1.1
									Aragón 1.2
									Asturias (Principality of) 1.3
									Balearic (Islands) 1.4
									Canary Islands 1.5
									Cantabria 1.6
									Castilla y León 1.7
									Castilla - La Mancha 1.8
									Catalonia 1.9
									Valencia (Community of) 1.10
									Extremadura 1.11
									Galicia 1.12
									Madrid (Community of) 1.13
									Murcia (Region of) 1.14
									Navarra (Autonomous Community of) 1.15
									Basque Country 1.16
									Rioja (La) 1.17
									Ceuta 1.18
									Melilla 1.19
									REST OF THE EUROPEAN UNION
									Germany 2.
									Austria 3.
									Belgium 4.
									Denmark 5.
									Finland 6.
									France 7.
									Greece 8.
									Ireland 9.
									Italy 10.
									Luxembourg
									Netherlands 12.
									Poland 13.
									Portugal 14.
									United Kingdom 15.
									Czech Republic 16.
									Sweden 17.
									Rest of the EU ¹ 18.
									REST OF COUNTRIES
									Norway 19.
									Russia 20.
									Switzerland 21.
									Rest of Europe 22.
									United States
									Rest of America 24.
									African countries 25.
									Rest of the world 26.

3. Capacity and occupancy in the reference fortnight

3.1 Capacity	Studio	2/4 pax	4/6 pax	Others
1. Total No. of apartments in each category				
2. Total apartment occupancy				

3.2 Occupancy	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
1. Number of occupied apartments								
2. Number of supplementary beds used								
	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	Day 16
3. Number of occupied apartments								
4. Number of supplementary beds used								
	Studio	2/4 pax	4/6 pax	Others				
5. Number of total apartments occupied-per day in each category								

² E.g.: if a studio is occupied during 15 days, it will be registered as: 15.

4. Personnel employed (Personnel on holidays or medical leave should not be included)

	Unpaid personnel	Paid personnel	
		Permanent	Temporary
Personnel employed during the reference fortnight			

5. Rates (in Euros, VAT not included)

Indicate the **apartment daily** average rate by **category and rates**, applied or not, during the reference fortnight. Also indicate the approximate **percentage** of each category of rate in relation to the total number of apartments occupied in each category, during the fortnight reference. (This percentage can be zero in some cases).

	Studio		2/4 pax		4/6 pax		Others	
	Price in Euros	%	Price in Euros	%	Price in Euros	%	Price in Euros	%
Standard								
Weekend (per day)								
Tour operators and travel agencies								
Others (please, specify):								
		100% ³		100% ³		100% ³		100% ³

³ This percentage will be zero for the category or categories where there have been no apartments occupied during the reference fortnight.

Observations: _____

Thank you for your collaboration