

The Interterritorial Statistics Committee is created in article 42 of Law 12/1989 of 9 May on Public Statistical Services, published in [Official State Gazette 11-05-1989](#) and article 43 sets out its functions.

Royal Decree 53/2005 of 21 January and published in [Official State Gazette 05-02-2005](#), sets out the state representatives and votes.

Finally, the Interterritorial Statistics Committee approved its own Regulation on Organisation and Operation, which is included below.

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## **1. Creation and functions (articles 42 and 43 of Law 12/1989 of 9 March on Public Statistical Services)**

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### **Article 42**

1. The Interterritorial Statistics Committee is created, which will be comprised of one representative from the statistical services in each of the Autonomous Communities and the number of representatives from the National Statistics Institute and statistical services of ministerial departments that is stated in the regulations.

The state representatives shall have the same number of votes as the ensemble of representatives from the Autonomous Communities.

2. The Committee shall be chaired by the President of the National Statistics Institute.

3. The Committee shall approve its own regulation on organisation and operation.

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### **Article 43**

The Interterritorial Statistics Committee shall safeguard the coordination, cooperation and homogenisation in terms of statistics between the State and the Autonomous Communities, to which effect:

a) It shall deliberate the proposals and recommendations presented by its members when the draft of the National Statistics Plan and the annual plans and programmes that must be developed as a result are put together, paying special attention to the participation of Autonomous Communities in the various statistical projects.

Similarly, it shall deliberate the proposals and recommendations developed by the High Council on Statistics on these issues.

- b) It shall drive the adoption of agreements to homogenise the statistical instruments referred to in article 5 of this law.
- c) It shall prepare studies and reports, shall issue opinions and shall formulate agreement proposals and projects in order to ensure that statistical services operate as well as possible and perform to the highest level possible.
- d) It shall encourage the joint exploitation, by both the State Administration and the Autonomous Communities, of data coming from the respective administrative sources that are susceptible to use in the development of statistics for state or autonomous community purposes.
- e) It shall provide the exchanges necessary between both Administrations to complete and improve directories and registers of all types for their statistical services; for the coordination of integrated statistical information systems and for the creation of an inventory of available statistics.
- f) It shall provide the exchange of experiences concerning statistical methodologies, including data collection and processing procedures.
- g) It shall periodically monitor the cooperation agreements within the statistical field that have been entered into.
- h) It shall be informed of its relationships with international bodies by the National Statistics Institute.
- i) It shall produce an annual report of its activities that shall be sent to the High Council on Statistics and the Autonomous Communities' authoritative bodies for information purposes.

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**Single additional regulation of the Royal Decree 1036/1990, of 27 July, later modified in several occasions, state representatives and votes in the Interterritorial Statistics Committee**

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**Single, additional regulation**

1. In terms of article 42.1 of Law 12/1989 of 9 March on Public Statistical Services, the President, general directors and the Head of the Office for the President, Coordination and Statistical Planning of the National Statistics Institute will be state representatives of the Interterritorial Statistics Committee and members of the Interministerial Statistics Commission shall be representatives of all ministerial departments.
2. In agreement with that set out in article 42.1 of the aforementioned law, the state representatives shall have the same number of votes as the ensemble of representatives from the Autonomous Communities. If, according to section 1 of

this additional regulation, the result is that the number of state representatives is greater than the number of Autonomous Community representatives, with the aim of putting both groups' votes on a level, the value of the vote of each state representative will be the result of dividing the total number of Autonomous Community representatives by the total number of state representatives. In a similar way, if the number of Autonomous Community representatives were greater than the number of state representatives, the value of the vote of each Autonomous Community representative would be the result of dividing the total number of state representatives by the total number of Autonomous Community representatives.

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### **3. Regulation on organisation and operation of the Interterritorial Statistics Committee**

(The Interterritorial Statistics Committee approved its own Regulation on Organisation and Operation, which is included below)

In compliance with that stated in the law on Public Statistical Services, the Interterritorial Statistics Committee (CITE), at its full meeting on the 16th November 1993, agreed to approve the Regulation on Organisation and Operation, which will govern its actions. This Regulation has undergone several changes in previous plenary sessions.

In the plenary session of 28 September 2009, the text of the Regulation was adapted in reference to the representatives of the National Statistics Institute, in accordance to the stipulations of Royal Decree 508/2011 of 11 May, which sets out the Statute of the National Statistics Institute.

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#### **FIRST TITLE. Nature and functions of the Interterritorial Statistics Committee**

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##### **Article 1**

The Interterritorial Statistics Committee is a permanent official body, created by the law on Public Statistical Services and to which, in accordance with that stated in article 42, exercises the functions assigned to it by the aforementioned law, including those of coordinating and encouraging cooperation between the state and autonomous statistical services.

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##### **Article 2**

In order to comply with its goals, the Committee shall carry out the following functions:

a. It shall deliberate and report on the proposals and recommendations presented by its members when the draft of the National Statistics Plan and the annual plans and programmes that must be developed as a result are put together, paying special attention to the participation of Autonomous Communities in the various statistical projects, in accordance with that stated in article 26.b) of the law on Public Statistical Services.

Similarly, it shall deliberate the proposals and recommendations developed by the High Council on Statistics on these issues.

b. It shall drive the adoption of agreements to homogenize and standardise the concepts, definitions, statistical units, classifications, nomenclatures and codes that make it possible to compare, integrate and analyse the data and results obtained.

c. It shall prepare studies and reports, shall issue opinions and shall formulate agreement proposals and projects in order to ensure that the statistical services operate as well as possible and perform to the highest level possible

d. It shall encourage the joint exploitation, by both the State Administration and the Autonomous Communities, of data coming from the respective administrative sources that are susceptible to use in the development of statistics for state or Autonomous Community purposes

e. It shall provide the exchanges necessary between both Administrations to complete and improve directories and registers of all types for their statistical services, in order to coordinate their integrated statistical information systems and to create an inventory of available statistics.

f. It shall provide the exchange of experiences concerning statistical methodologies, including data collection and processing procedures.

g. It shall periodically monitor the cooperation agreements within the statistical field that have been entered into.

h. It shall be informed of its relationships with international bodies by the National Statistics Institute.

i. It shall produce an annual report of its activities that shall be sent to the High Council on Statistics and the Autonomous Communities' authoritative bodies for information purposes.

j. It shall be aware of, via the National Statistics Institute, the coordination proposals and systems agreed in the meetings held by the Institute with representatives of the Association of Local Governments that are of a state nature and require significant implementation. Likewise, it is to be informed by the Autonomous Communities of the coordination systems agreed with the most representative Local Government Associations in their respective territorial fields.

k. To carry out any other activity that contributes to the purposes for which this body has been created.

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## **SECOND TITLE. Organisation of the Interterritorial Statistics Committee**

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### **Article 3**

1. The following constitute the Interterritorial Statistics Committee:
  - The President of the National Statistics Institute.
  - The General Directors of the National Statistics Institute.
  - The Head of the Office of the President of the National Statistics Institute.
  - Members of the Interministerial Statistics Commission representing all ministerial departments.
  - One representative from each of the Autonomous Communities, named by the head of the organic unit in which the statistical services are located. If these are autonomous bodies, it will be their head or the person designated by the head.
2. The President of the National Statistics Institute shall chair the Committee.
3. One of the Autonomous Community representatives shall be the vice president and shall be chosen by a majority of Committee members.
4. The Head of the Office of the President of the National Statistics Institute shall act as Secretary

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### **Article 4**

1. Each Committee member can have a substitute, designated in the same way as the holder.
2. Votes cannot be delegated to another Committee member.

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### **Article 5**

1. The Interterritorial Committee shall carry out its functions at full meetings and via boards.
2. The full meeting shall be able to agree the creation of boards in order to study specific questions; experts may be included on these boards, even if they are not members of the Committee.
3. The makeup and operating regime of each board, as well as the tasks corresponding to it, should be specified in the full meeting agreement, which will set out its constitution.

4. Once the work for which they were created has finished, the boards will present their reports and proposals to the Committee's full meeting and the Committee shall be able to grant its dissolution.

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#### **Article 6**

1. The Committee Chair's functions are:

- a. To fix the agenda for the sessions and agree when they are to be held, taking into account requests from the Committee members made with sufficient notice.
- b. To represent the Committee, chair the meetings and discussions and to carry out the agreements and other functions assigned to him/her in accordance with that set out in the Law on the Legal System of Public Administrations and Common Administrative Procedure.

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#### **Article 7**

The vice president shall substitute the chair in his/her absence and in general, when there is a justified reason for doing so.

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#### **Article 8**

The Committee's secretary has the following functions:

- a. Prepare the Committee meetings and present the proposed agenda to the chair.
- b. Agree when the Committee sessions will be held, by order of the chair, and issue summons to the Committee members.
- c. Take the minutes of the sessions and, in general, to carry out the functions assigned to Official Body Secretaries in accordance with that set out in the Law on the Legal System of Public Administrations and Common Administrative Procedure.
- d. The organisation and filing of Committee documentation and the preparation of background information needed on issues to be considered by the Committee.
- e. Issue the Committee or board members with these documents in order to better inform them.
- f. Draft the Annual Report on Committee activities.
- g. Other tasks assigned to him/her by the Committee.

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## **Article 9**

Committee members shall:

- a. Suggest items for inclusion on the agenda that they deem to be appropriate.
- b. Attend Committee meetings and, if required, boards. They shall take part in discussions, formulating requests and questions and exercising their voting rights.
- c. Receive the minutes and collect background information and documents in the secretary's possession.

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## **THIRD TITLE. Operation of the Interterritorial Statistics Committee**

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### **Article 10**

1. The Committee shall meet when called to do so by the chair in the following circumstances:
  - a. When the Chair believes there to be issues that need to be analysed by the Committee at regular sessions.
  - b. When at least a third of its members request a meeting in writing to the Chair and where the issue or issues to be discussed are made known at a special session.
  - c. The Committee shall meet at least once a year.
2. Committee members shall be called on to attend the regular meetings with minimum notice of two weeks and the special meetings with minimum notice of ninety six hours. The call to meeting shall notify members of the agenda, attaching any corresponding documentation

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### **Article 11**

1. In accordance with that set out in article 42.1 of the Law on Public Statistical Services, state representatives shall have a number of votes equal to those of the Autonomous Community representatives. If, in line with article 3.1 of this act, the number of State representatives was greater than the number of Autonomous Community representatives, the value of each State representative's vote would be the result of dividing the total number of Autonomous Community representatives by the total number of State representatives in order to put both groups' votes on a level with each other. Similarly, if the number of Autonomous Community representatives' votes was greater than the number of State representatives' votes, the value of each Autonomous Community

representative's vote would be the result of dividing the total number of State representatives by the total number of Autonomous Community representatives

2. Agreements shall be adopted by a majority of attendees and if there is a tie, the chair shall settle the vote.

3. No Committee members shall have the right to veto

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### **Article 12**

1. Minutes shall be taken at each session and shall include those persons attending, a summary of the discussion and the agreements or recommendations adopted.

2. The minutes shall be taken and signed by the secretary and approved by the chair, sent to the Committee members within fifteen days of the session and shall be approved at the following session.

3. Any Committee member shall be able to request that the essential elements of their intervention in the session, as well as the individual votes are recorded.

4. Any Committee member shall have the right to be issued a certification of the minutes.

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### **Article 13**

1. In order to ensure that the Committee's constitution is valid, at least half the members must attend with a minimum of six representatives of the State Administration and another six from the Autonomous Community Administrations.

2. If the quorum required in the previous section is lacking at the first call to meeting, a second call to meeting will be announced an hour after the time of the first meeting and in this case, the attendance of six members of the State Administration and six from the Autonomous Communities will be enough.

3. Furthermore, the chair and the secretary, or their respective substitutes, must attend for the Committee to be valid.

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### **Article 14**

The annual report mentioned in article 2 shall be written in the first quarter of the following year.

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**Article 15**

The National Statistics Institute shall provide whatever is needed for the Committee and the secretariat to carry out their functions.

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**Article 16**

The Committee's headquarters is the National Statistics Institute, without affecting the fact that meetings may be held in other places. If this occurs, it shall be noted in the call to meeting.

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**ADDITIONAL REGULATIONS**

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**First**

This regulation can be modified if an absolute majority of Committee members agrees.

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**Second**

For issues not included in this regulation, the Committee shall be regulated by what is set out in current legislation regarding official bodies.